



MSUNDUZI MUNICIPALITY

INTERNAL/ EXTERNAL ADVERTISEMENT



The Msunduzi Municipality, The City of Choice hereby invites applications from competent, innovative and committed individuals for the following position. The Municipality is committed to the aims of the Employment Equity Act.

GENERAL MANAGER: COMMUNITY SERVICES
(CSE390001)

Ref: CSE01/23

PURPOSE OF POSITION

Responsible for providing Strategic Leadership and Direction in the following functional areas Public Safety, Emergency Services, Waste Management, Recreation and Facilitation and Area Based Management.

REMUNERATION PACKAGE

Minimum R 1 374 513,00, or Mid-Point R 1 620 698,00 or Maximum: R 1 904 319,00.

PERIOD OF EMPLOYMENT

Permanent

PLACE OF WORK

City Hall-Pietermaritzburg

MINIMUM QUALIFICATIONS/ REQUIREMENTS

- Matric/ Grade 12 or Equivalent NQF Level 4
- B Tech / Degree in Social Science / Public Management /Law or equivalent - NQF level 7.
- A recognized Postgraduate degree at NQF Level 8 will be a strong recommendation.
- Professional Registration recognised by relevant Professional body will be an added advantage.
- Certificate in Municipal Finance Management (SAQA qualification ID No 48965) or to be obtained within 18 months of appointment.
- A minimum of 5 Years' experience at Middle Management level and proven successful institutional transformation within the field of Community Services and Community Development (Preferably at a Local Government or Public Sector)
- A valid driver's license (Minimum Code B)

LEADING COMPETENCIES

- Strategic Direction and Leadership
- People Management & Empowerment
- Programme & Project Management
- Financial Management.
- Change and leadership
- Governance leadership

CORE COMPETENCES

- Moral Competence.
- Planning and Organising.
- Analysis and Innovation.
- Knowledge and Information Management
- Communication.
- Results and Quality Focus.

KEY RESPONSIBILITY AREAS

- Public Safety (Security, Traffic and Fire)
- Emergency Services & Enforcement (Disaster Management)
- Waste Management
- Recreation and Facilities
- Area Based Management

KEY PERFORMANCE AREAS

- Provides overall strategic leadership and the management of the Business Unit.
- Provides oversight and ensures prompt service delivery in conducting Public Safety activities which include Security, Peacekeeping, Traffic Law Enforcement, Crime Prevention, Disaster Management and Fire suppression and prevention.

- Ensures speedy resolution of problems emanating from Community Development Initiative.
- Provides oversight and ensures efficient operations in all facets of Waste Management Services. Parks and Recreation, maintenance of Municipal Buildings, grounds, open spaces and Cemeteries.
- Provides oversight and ensures service delivery in all facets of Area Based Management.

Any successful candidate will be granted a period of 18 months to attain the required competencies subject to the employee meeting the relevant qualification and experience of the post advertised as per Municipal Regulations on Minimum Competency Levels, Gazette 29967 of 15 June 2007, the MFMA Exemption Notice of March 2014 and the Amendments to Municipal Regulations on Minimum Competency Levels, Gazette 41996 of 26 October 2018.

NOTE

- Qualification and SA citizenship checks will be conducted on all Shortlisted candidates.
- Probity checks will be done where necessary.
- Successful candidates will be subjected to additional checks and competency assessments.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- The successful candidate will be required to sign an employment contract, a performance agreement and a disclosure of financial interest before commencement of duty.

PROSPECTIVE APPLICANTS SHALL BE SUBJECTED TO COMPETENCE ASSESSMENTS AND SECURITY VETTING.

Written application must be submitted on the Prescribed Annexure C of Government Gazette no 37245 dated 17 January 2014. The form needs to be filled in completely and signed on the last page (in the event that the application is not completed properly, the application will be disqualified). The form can also be obtained from the Msunduzi Municipality website www.msunduzi.gov.za

The following attachments are required:

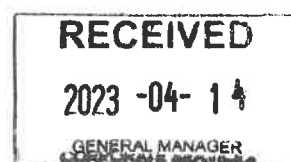
- The Application form
- Covering Letter
- Detailed CV with two referees with current contact information
- Certified copies of qualifications / certificates, ID and Driver's licence (certified within 3 months or less of the closing date)
- Applicants are requested to furnish telephone number/s at which they may be contacted.

The application needs to be addressed to the City Manager: Mr. LH Mapholoba and be posted in the box provided on the Ground Floor next to Security on 341 Church Street, Professor Nyembezi Centre, Pietermaritzburg. 3201 or posted to Private Bag X321, Pietermaritzburg, 3200. Enquiries Mr PW Khumalo (033-3922615)

Closing date: **2023-05-09**

IMPORTANT NOTICE TO APPLICANTS

No late applications will be considered
No faxed or e-mailed applications will be considered
Applications submitted on a Z83 form **WILL NOT** be considered
All interviews will be done in English.
Should there be no correspondence from the Municipality within sixteen weeks after the closing date, kindly consider your Application to be unsuccessful.



CANVASSING OF COUNCILLORS AND/OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION.

THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THIS POST

The Msunduzi Municipality is an Affirmative Action/ Employment Equity Employer. Msunduzi Municipality is guided by the principle of Employment Equity. Woman and People living with disabilities are encouraged to apply.

Please note that the Qualification that is not accredited by SAQA (South African Qualification Authority) will not be considered.

The advertising of this post is authorised by the City Manager:


MR. L.H. MAPHOLOBA

Date: 14/04/2023

RECEIVED
2023 -04- 14
GENERAL MANAGER
COPESWALE TOWN